Video Submission & Media Consent

Submissions are due 5:00pm AEDT on Wednesday 4 November

Please follow the instructions below to upload your team's video submission:

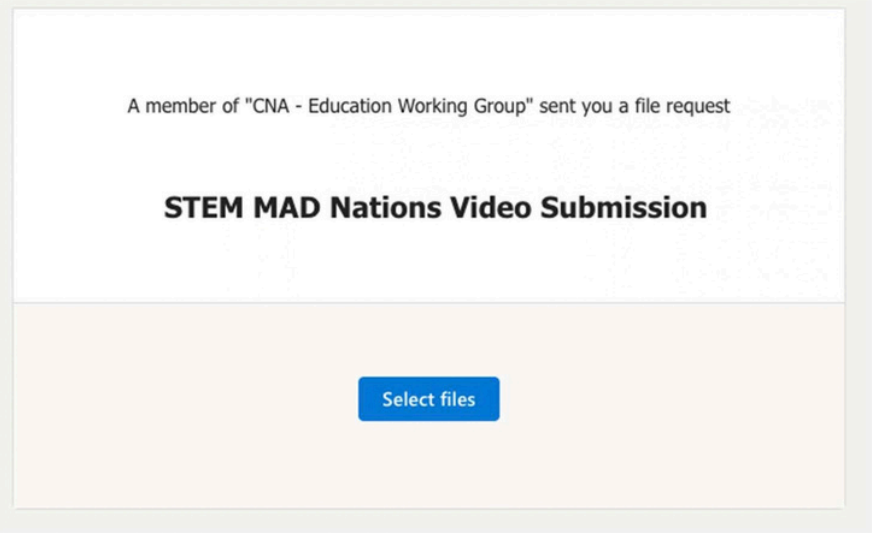
1. Create a file name:

   Use the following naming convention for your video file –

   PrimarySecondary_ Diocese_SchoolName_SchoolSuburb_ProjectName

   - E.g. Primary_CESA_St_Josephs_Adelaide_LightningRodz
   - E.g. Secondary_CEWA_Aranmore_Leederville_MrMustard

2. Open the SharePoint File Request Link:
   STEM_MAD_Nations_Video_Submission

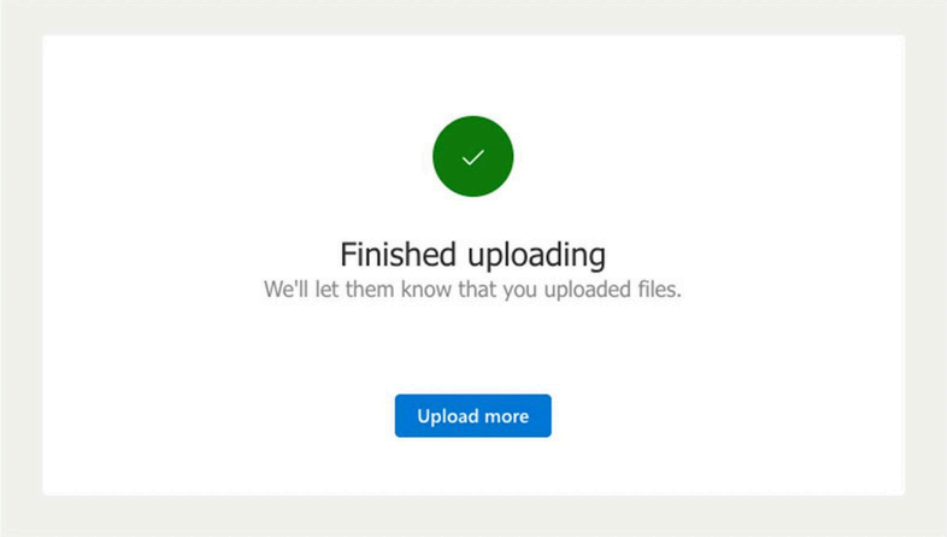


3. Select the Files to Upload: Once the SharePoint file request page opens, click on the "Select files" button. This will open a file explorer window on your computer.

4. Choose the Files: Navigate to the location on your computer where the files you want to upload are stored. Select the files by clicking on them.

Once the file is selected, they will appear on the upload page. If you need to add another file, click on the "Add more files" option.

5. Teacher name: Fill out the required First Name and Last name boxes with the teacher submitting the videos.
6. Confirm the Upload: You can then click the Upload button. You will see an upload progress bar while your files upload. Once your files have successfully uploaded, you will see a confirmation message on the page. This message will indicate that your files have finished uploading.



7. Close the Page: You can now close the SharePoint file request page.

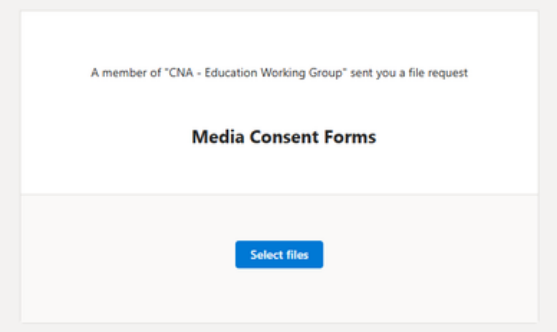
If you have issues uploading your video submission, please email info@cna.catholic.edu.au

Media Consent Forms

Submissions are due 5:00pm AEDT on Wednesday 4 November

Once Media Consent Forms are completed for each participating virtual and in-person student, upload them to the CNA tenant. Schools have the discretion to also maintain these consent forms, if they so choose.

1. Open the SharePoint File Request Link:



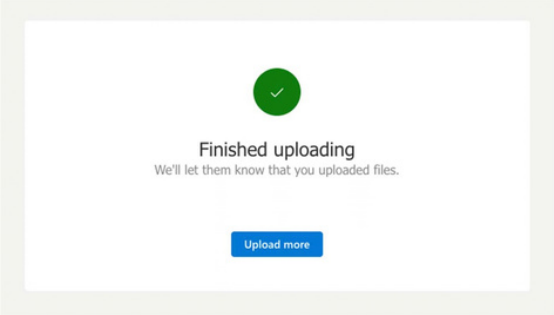
2. Create a folder:

Use the following naming convention for your team folder. Each team should have a unique folder.

PrimarySecondary_Diocese_SchoolName_SchoolSuburb_ProjectName

- E.g. Primary_CESA_St_Josephs_Adelaide_LightningRodz
- E.g. Secondary_CEWA_Aranmore_Leederville_MrMustard

3. Upload media consent forms



4. Close the Page

You can now close the SharePoint file request page.

If you have issues uploading media consent forms, please email info@cna.catholic.edu.au