

Showcase Preparation Guide

Thursday 26 November 2026

Winx Galleries (Top Floor, Winx Building), Royal Randwick Racecourse

Pre-Event

Registration

- Ensure your team's registration is complete prior to the showcase.

Limited Power Access

- Fully charged devices (bring backups)
- Download offline copies of videos/presentations due to potential Wi-Fi limitations

What to bring

- Teacher registration card or WWC card
- Copy of school sign-in form
- Copy of student media permissions
- Water bottles for students and staff
- School uniform and name tags

General Planning

- Each team receives:
 - 1.8m trestle table
 - 1.8m x 1m backing board
- Backing boards are carpeted (pins/Velcro required)
- Tent card with school identification provided
- Students must wear **school uniform and name tags (lanyards provided)**
- Practice pitches and Q&A responses
- Allow extra time for travel and parking constraints

Transport

Allow ample travel time for peak hour traffic.

Parking

- Limited free parking available within the racecourse
- Once capacity is reached, paid parking (<\$20 per day) is available onsite
- Parking attendant will be on site at Gate D (high visibility) to greet guests and direct vehicles

Public Transport

Royal Randwick is well serviced by public transport, with a light rail stop and bus terminal at the main entrance on Alison Road.

- Approx. 6km from Sydney CBD and 8km from Sydney Airport

Light Rail:

- **L2: Circular Quay / Central → Royal Randwick**
- **L3: Circular Quay / Central → Kensington**
- Stop located directly opposite the racecourse main entrance
- Services run 5:00am – 1:00am (additional services during events)

Buses:

Routes: **339, 373, 374, 376, 377**

Drop-off & Collection

- **Taxis:** Enter via Ascot Street (secure taxi rank)
- **Rideshare / Hire Cars:** Alison Road busway (15-minute limit)
- Follow directions from attendants

⚠ No stopping permitted on Alison Road or Doncaster Avenue

Bump-in (Thursday, November 26th)

Sign -In

- Upon arrival, send a staff member to:
 - Sign in
 - **Collect lanyards and IDs**
 - Confirm your table allocation

School Display

- Plan your display layout for maximum impact
- Prepare a **60–90 second student pitch**
- Rehearse responses to potential questions

Display Materials

- Pins or Velcro dots (**no blue tack or sticky tape**)
- Optional tablecloth
- A3 landscape synopsis (provided)

Bump-out

- Each team is responsible for **removing all materials, waste, and belongings** from their display area
- Please ensure your space is returned to the **same condition as it was upon arrival**
- Dispose of waste appropriately using venue facilities

Storage:

- Storage for team projects and personal belongings is available within the **Winx Galleries**
- Specific storage locations and access instructions will be **communicated by event staff during bump-in**

Best of luck for a successful STEM MAD National showcase!